

Walsh College
"Take Charge"
Free Workshops for Workers in Transition
Frequently Asked Questions

Q: How do I register to attend a free workshop? Is registration required?

A: Visit www.walshcollege.edu/takecharge and click the link to register. Yes, registration is required to ensure that there are enough seats and materials.

Q: Are the "Take Charge" workshops really FREE?

A: Yes, all "Take Charge" workshops are free to Michigan's workers-in-transition. We recognize that our workforce is one of Michigan's greatest strengths, and we want to do our best to help workers who are in transition navigate this journey. Also, parking is free at both Walsh campuses.

Q: What is a "Worker in Transition"?

A: A "worker in transition" is any Michigan resident who is unemployed due to economic conditions and downsizing and seeking employment.

Q: Will you require proof that I am a worker in transition?

A: When you register for a workshop, you will check a box to indicate that you are a worker in transition. Formal documentation will not be required.

Q: Do I receive course credit or continuing education credit (CEUs) for attending these workshops?

A: No. The workshops were designed to help Michigan's workers-in-transition with paths to begin and pursue new careers in business, particularly by focusing on fields with growing demand. You will receive a "Take Charge" certificate at the completion of the workshop. If you are interested in learning more about Walsh's degree programs, click here. <http://www.walshcollege.edu/?id=26&sid=1>

Q: If I'm not earning credits, what is the value of a "Take Charge Certificate"?

A: Your "Take Charge" certificate can be used to demonstrate your interest in education and in keeping yourself active in learning during the job search process, which is something that can help differentiate you during the interview process. It also serves as commemoration of your participation in the workshop at Walsh College, Michigan's largest graduate business college.

Q: If I'm currently employed, can I register for a free "Take Charge" workshop?

A: No. The workshops were designed specifically for the needs of workers in transition.

Q: Is registration open to the public, or just Walsh students and alumni?

A: Registration is open to any "worker in transition" in the state of Michigan, while spaces are available. This includes Walsh students and alumni.

Q: Do I have to attend all dates of a workshop in the series to receive the "Take Charge" certificate?

A: The "Take Charge" certificate will be emailed to you after the last day of the workshop. Understanding that there may be an occasional personal conflict (or perhaps even a job interview!), exceptions are at the discretion of the instructor to make this exception to the workshop attendee.

Q: The workshop I'm interested in is full. Will more sessions be offered?

A: Due to the overwhelming response to the "Take Charge" workshops, many sessions have been filled and waiting lists have been closed at this time. Please visit the Web site www.walshcollege.edu/takecharge for updates on workshops.

Q: Can I register in person or by phone?

A: No. A single source of registration will help to ensure that participants are enrolled on a first come, first served basis.

Q: I'm in transition. Why should I attend a workshop?

A: There are several benefits to attending a workshop:

- You could learn about a potential new career path, including fields with growing demand
- You will demonstrate to potential future employers your interest in learning
- You could gain new skills in an informational setting that provides you with a "free trial" session in an area of potential interest
- It is a great opportunity to network with other workers-in-transition.
- The workshops are FREE!

Q: Where are the workshops being held?

A: All workshops will be held at either the Walsh Novi Campus or Walsh Troy Campus. For directions, click here: <http://www.walshcollege.edu/?id=6&sid=1>. After you register, you'll receive an email confirmation with classroom location. If you can't find your email confirmation, please contact us at takecharge@walshcollege.edu.

Q: What will I need to bring with me to the workshop?

A: No books or resources are required. Some workshops will include hands-on computer instruction. A notebook and pen or other notetaking device (laptop) is recommended.

Q: I have a question not addressed here. Can you help?

A: Yes. Please email us at takecharge@walshcollege.edu.