ETS Criterion

Getting Started

A. Login to Criterion at http://criterion.ets.org

B. At the **Welcome to Criterion Online Writing Evaluation Service** screen (see Figure 1) select **"Go to Criterion Student Website."**

Figure 1

C. At the **Welcome Student** screen (see Figure 2) select **"Log In** I already have a User Name and Password."

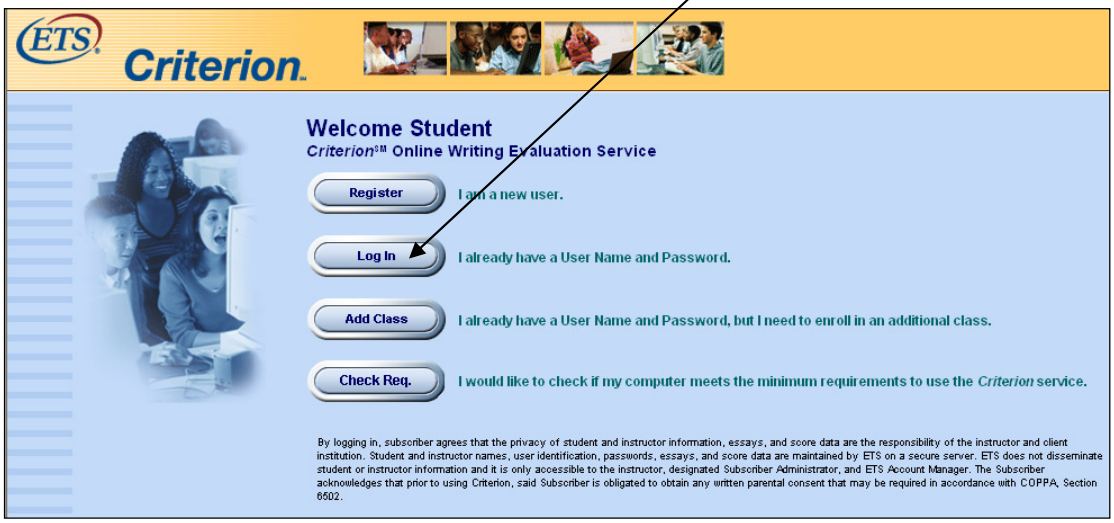

Figure 2

D. At the **Log In-Student** screen (see Figure 3) type in the **User Name and Password** that you received through your Walsh College email account**.** Select "**Continue**."

**If you are unable to login or do not know your User Name and Password, please contact the testing assistant by email at testingcenter@walshcollege.edu or by phone at 248-823-1692.

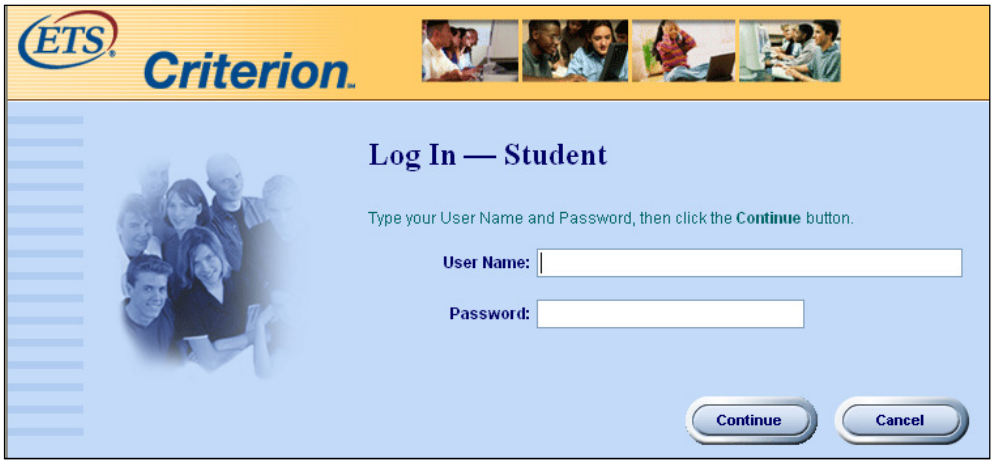

Figure 3

E. At the **HOME PAGE** screen select **ONE** essay (Option A **or** Option B) from the section titled "**The following assignments are available to you**" (see Figure 4). Please note that the essay topics may vary from the example in Figure 4. Click on the name of the essay and the **Assignment Directions** screen will display. **Read all instructions carefully**.

VERY IMPORTANT: If you submit two essays for evaluation, Option A **and** Option B, the **first essay** that you submit will be used for placement, regardless of the score received.

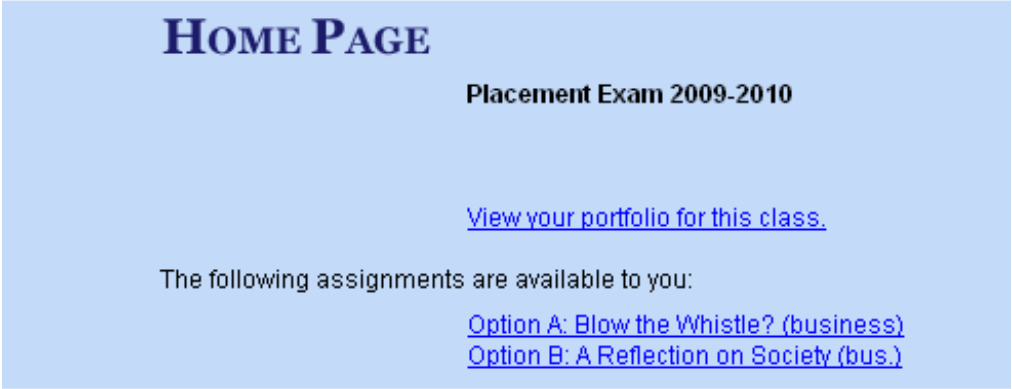

Figure 4

F. Scroll down to the bottom of the page and click on **<Continue>.** The essay entry screen will appear (see Figure 5).

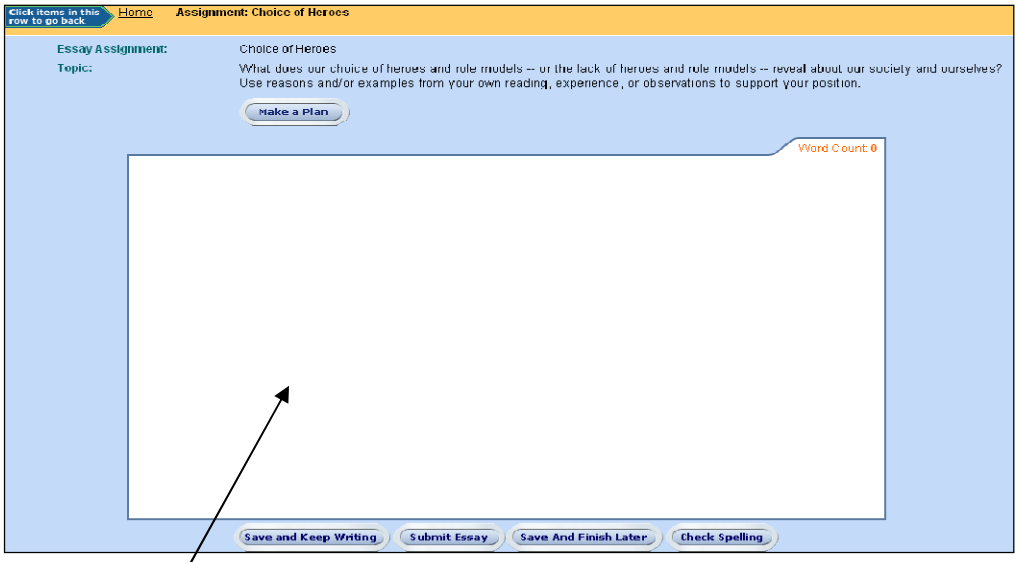

Figure 5

G. Begin typing your essay in the blank box. You will have 40 minutes to complete the essay.

Helpful Hints: You will not be able to use the **<Tab>** key to indent at the beginning of each paragraph. Instead, click on the **<Enter>** key twice between paragraphs to create a paragraph break. Save your work often by clicking on the **<Save and Keep Writing>** button located at the bottom of the screen.

H. When finished writing your essay click on **<Submit Essay>** from the bottom of the screen. Only select this option when you have completed your essay. Once submitted, your essay will be evaluated and you will not be able to restart the essay.

I. The following message will appear (see Figure 6). Click on **<OK>** to have your essay evaluated.

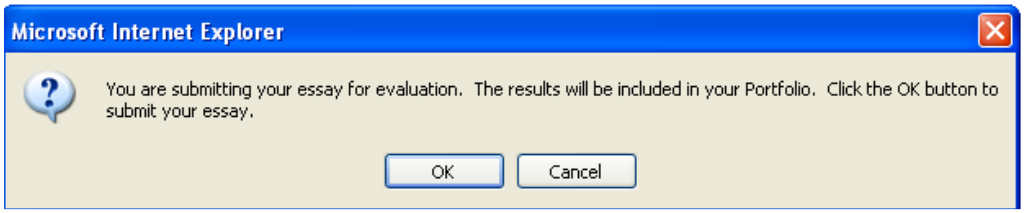

Figure 6

J. Criterion will evaluate the essay and the results will display in a new window.

K. Click on **<Log Out>** in the upper-right corner of the screen to exit Criterion.

** If you experience technical problems, contact the testing assistant by phone at 248-823-1692 or by email at testingcenter@walshcollege.edu.