Walsh College Degree Programs

Bachelor of Accountancy (BAcct)

Bachelor of Business Administration (BBA)
with majors in:
- Accounting Processes
- Business Information Technology
- Finance
- General Business
- Management
- Marketing

Bachelor of Science in Business Information Systems (BSBIS)

Master of Business Administration (MBA)

Master of Management (MM)

Master of Science in Accountancy (MAC)

Master of Science in Finance (MSF)

Master of Science in Information Assurance (MSIA)

Master of Science in Information Systems (MSIS)

Master of Science in Taxation (MST)

Dual Master of Business Administration and Master of Science in Finance (MBA/MSF)

Doctor of Management (DM)

Walsh College Mission

Walsh College delivers a business education that integrates application and theory to prepare graduates for successful careers.

In support of its mission, Walsh College will:

- ensure relevant programs through close ties to the business community and faculty who bring their professional work experience, credentials, and scholarship into the classroom;
- offer courses and services at convenient locations in southeastern Michigan and globally via online;
- provide personalized and knowledgeable service to students;
- promote individual professional development and organizational growth through non-credit programs.

Walsh College offers a broad range of high-quality programs in fields such as accounting, finance, information technology and assurance, management and leadership, marketing, and taxation. Established in 1922, Walsh College is a private, independent, non-profit, and upper-division institution that grants degrees at the bachelor’s, master’s, and doctoral levels.

Values

Integrity
Integrity and ethical business practices guide Walsh College choices and behavior, regardless of the circumstances.

Excellence
We strive for excellence and continuous improvement in teaching, student service, and administrative support.

Respect
We recognize and embrace our diverse society and treat others as we wish to be treated.

Opportunity
We believe in giving our students an opportunity to succeed.

Fiscal Responsibility
We practice strong fiscal management and sustain an agile and efficient structure, resulting in quality programs and services at a significant value.

Collaboration
We value our partnerships and believe that collaboration can fuel innovation.

Philanthropy
We encourage our employees and students to give back to the College and the community.
Vision
Walsh College aspires to be the preferred educational institution for students, employers, and the communities it serves. Walsh College will create additional value for its stakeholders by:

- anticipating and responding to market needs to prepare leaders for a globally competitive environment;
- establishing a leading-edge educational delivery system;
- contributing to Michigan’s revitalized economy;
- expanding its presence and name recognition beyond our region.

Accreditation and Approvals

Accreditation Statement:
Walsh College is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools (www.ncahlc.org; phone: 312-263-0456). Specific degree programs are accredited by the Accreditation Council for Business Schools and Programs (ACBSP, www.acbsp.org; phone; 913-339-9356) and the International Assembly for Collegiate Business Education (IACBE, www.iacbe.org; phone:913-631-3009). For details, visit www.walshcollege.edu/accreditation.

Information pertaining to student learning and achievement in business programs accredited by the IACBE can be obtained by visiting our website at www.walshcollege.edu/assessment or by contacting the director of student learning outcomes assessment at rkreun@walshcollege.edu.

Walsh College is approved by:

- The State of Michigan Board of Education to grant undergraduate and graduate degrees.
- The State of Michigan Board of Accountancy to offer programs satisfying requirements necessary to take the Uniform Certified Public Accounting Examination.
- The State of Michigan Board of Accountancy, Bureau of Occupational and Professional Regulation, to grant Continuing Professional Education (CPE) credit to Certified Public Accountants and other professionals to continue licensure.
- The Internal Revenue Service to provide continuing professional education for enrolled agents.
- The Certified Financial Planner Board of Standards to offer the Personal Financial Planning program.
- The Certified Treasury Professional (CTP), sponsored by the Association for Financial Professionals (www.afponline.org), to offer the Certified Treasury Professional preparation course.
- The Michigan Department of Labor and Economic Growth, as an educational provider for the Michigan Works! program.

Walsh College is recognized by:

- The Department of Veterans Affairs and other agencies as an institution of higher education for qualified, degree-seeking veterans and their dependents.
- The National Security Agency as a Center of Academic Excellence in Information Assurance Education with curriculum that maps to the Committee for National Security Standards.
- The Michigan Council on Economic Education as an official Center for Economic Education.
- The International Information Systems Security Certification Consortium (ISC)²® as an education affiliate to assist information professionals and practitioners in attaining information security certification.
- The Student Exchange Visitor Program (SEVP) to admit international students.

Non-Discrimination Policy
Walsh College does not discriminate on the basis of race, color, religion, sex, age, marital status, height, weight, national or ethnic origin, veteran status, sexual orientation, or disability status in admitting students or in administration of its educational policies, scholarship and loan programs, or other College programs.

Walsh College History
1922 Mervyn Walsh leaves his job as Thomas Edison’s accountant to buy a franchise to teach the Pace Method of Accounting. He opens the Walsh Institute in Detroit to 23 students on Sept. 18. Tuition is $60 a semester.

1947 Walsh Institute marks its 25th anniversary. Enrollment reaches 1,508, in part due to the GI Bill.

1965 William C. Stewart becomes Institute president on the retirement of Mervyn Walsh.

1968 When the Michigan Board of Education grants the Institute’s request to offer bachelor’s degrees, it is renamed Walsh College. Walsh becomes upper-division, accepting credits from students transferring at the junior level.

1969 Enrollment outgrows the Capitol Theater classrooms and ground is broken for a campus in Troy.

1970 The College names Jeffery W. Barry the College’s third president. The Troy campus opens.

1975 The North Central Association of Colleges and Schools (NCA) accredit Walsh College degree programs.

1978 A Port Huron campus is opened and the Troy campus expanded.

1991 David A. Spencer is named the College’s fourth president on the retirement of Jeffery Barry. Walsh begins offering courses at the Macomb Community College University Center in Clinton Township.
General Information

1998 A campus is opened in Novi. The College launches the MBA degree and offers the first online courses.

1999 Keith A. Pretty is named the fifth Walsh College president.

2001 The NCA extends accreditation ten years and allows the College to offer accredited full online degree programs.

2002 A revised Accounting program fulfills 150 instruction hours required by the State Board of Certified Public Accountants.

2003 The National Security Agency and Department of Homeland Security designate Walsh as a Center of Academic Excellence for Information Assurance Education for mapping curriculum to government standards.

2007 Stephanie W. Bergeron is named the sixth president of Walsh College. The College announces the Doctor of Management in Executive Leadership, its first doctoral degree.

2008 The new Jeffery W. Barry Center opens for classes at the Troy campus. It is later certified to the LEED® gold level by the U.S. Green Building Council.

2009 The College announces a dual MBA/MSF degree and partners with St. Clair Community College and Wayne County Community College District to offer courses in Port Huron and Harper Woods.

2010 The Master of Management degree debuts. The Walsh Institute is launched to accelerate growth among businesses in southeast Michigan. Included is the grant-funded Blackstone LaunchPad program to encourage student and alumni entrepreneurs.

2011 The Higher Learning Commission of the North Central Association of Colleges and Schools extends the College’s accreditation for ten years. LaunchPad offices are opened at the Troy and Novi campuses.

Committed to Quality

Walsh students and graduates are recognized among their peers and in the business community for applying what they learn in the classroom. Students are encouraged to connect class projects to their workplaces and to solve real-world problems that could arise in everyday life.

Since 2008, Walsh College teams have captured first place in the Association for Corporate Growth (ACG) Detroit competition among the area’s top business schools for expertly analyzing and presenting a real business case to judges who are business professionals.

The College hosts a bi-annual Information Assurance Consulting Challenge, where student teams have 24 hours to formulate solutions and present business case findings to a panel of business and information security leaders.

Before graduating, Business Information Systems and Information Assurance students demonstrate mastery of their overall subject area with projects displayed at the Business Information Technology and Information Assurance Capstone Fair. Projects range from significant research papers and e-commerce websites to database applications.

There is close interaction between the College and the professions that attract Walsh students. Academic programs provide students with contemporary skills that employer’s value. Students learn about professional organizations and expectations through involvement in student organizations. More than 80 percent of students work full time while attending Walsh, and more than 90 percent of faculty hold full-time positions in business while teaching in their areas of expertise. There is a spirit of business and academic professionalism on campus. Goal-oriented, hard-working students with self-directed career paths take advantage of the latest technology, personalized services, and special attention that Walsh College offers.

Committed to Technology

Walsh College continues to invest in the technological future, both inside and outside of the traditional classroom. A Virtual Lab provides students with practical experience setting up and supporting a simulated domain complete with servers and PCs. All rooms at the Troy and Novi campuses are equipped with liquid crystal display (LCD) projectors that are used during presentations by instructors, facilitators, and students. Barry Center classrooms at the Troy campus are also equipped with Sympodium™, touch-screen interactive monitors that allow instructors to write over slides in digital ink.

Electronic library research tools maintained on the Walsh College website include a multitude of database sources, CD-ROMs, and online magazine and journal subscriptions. These tools allow students to access information online from anywhere, at any time.

Secured information is stored behind password-protected systems; most applications utilize only one username and password and automatically pass through from one system to another without further intervention. The Troy and Novi campuses have free wireless Internet access in all common areas for student use. The wireless network has recently been upgraded to include 802.11n standard which provides much faster access speed.

All wireless, classroom and lab computers now require users to log in with their unique Academic/Portal username and password. This complies with the federal government’s Communications Assistance for Law Enforcement Act (CALEA). Guests can now generate a temporary ID by using a driver’s license in order to gain access to the computer resources at the College.

The College’s Division of Online Learning supports Internet-based instruction for full online degree programs: the Master of Business Administration; Master of Management; Master of Science in Finance; Master of Science in Information Assurance; Dual MBA/Master of Science in Finance and Bachelor of Business Administration degree with majors in Finance, General Business, Management, and Marketing.
Core Competencies of Walsh College Graduates

Walsh College works to ensure that its graduates are able to add value to the business community and to become successful professionals. One way to deliver that value is to embed into the coursework of every degree the knowledge, skills, abilities, and behaviors the College has identified as Core Competencies.

Communicate
Development of skills enabling graduates to communicate effectively in a business environment.

Problem Solve
Development of skills enabling graduates to solve business related problems.

Conduct Research
Development of skills enabling graduates to conduct effective research in a business or professional environment.

Master a Business Discipline
Development of skills enabling graduates to master key concepts and models within their selected business discipline.

Walsh College has instituted a comprehensive outcomes assessment program designed to measure and improve student learning in these areas as well as in specific disciplinary knowledge and skills. Each undergraduate and graduate program has clearly articulated objectives for the knowledge, skills, abilities, and behaviors a student acquires upon completing a program or course of study. Some students may be required to participate in outcomes assessment by completing a survey, sitting for an examination, compiling a portfolio of academic work, or providing other academic indicators. When asked by the College, students are expected to participate in one or more of the evaluative measures. Alumni and various stakeholders are also asked to participate in outcomes assessment to provide further information on the quality of the programs and courses offered at Walsh.

All or some students may be required to take one or more examinations designed to measure the level of achievement in each Core Competency and achievement in their program as a prerequisite to graduation. Unless otherwise specifically stated in an individual program, no minimum score or level of achievement is required for graduation.

The information obtained through outcomes assessment is one method used to improve student learning and teaching at the course, program, and institutional level and to ensure continuous quality improvement in all programs. All assessment results will be confidential and will be presented anonymously and in aggregate form.

College Website

Walsh College maintains a website at www.walshcollege.edu. For questions related to the website, contact the Walsh College Marketing Department.

College Colors

Walsh College’s school colors are royal blue and white.

College Publications

Walsh College Catalog

The Catalog, located on the College website, is an official publication of Walsh College. It outlines the general operations, curricula, graduation requirements, and academic/student services policies currently in effect at Walsh College. The Catalog is not a contract between the individual student and Walsh College or its Board of Trustees. The College reserves the right to make changes to any policies, procedures, or programs at any time.

The College may periodically print and distribute copies of the Catalog; however, the online Catalog supersedes any printed versions and is the Catalog source for students. Changes in academic policies that impact students will be communicated to students in a timely and appropriate manner. Any academic program change will normally be communicated at least one academic term prior to the effective date of change. In addition to updating the online Catalog, changes may be communicated through the Registration Materials/Schedule of Classes, posters and/or by regular or electronic mail. Students are expected to read the Catalog. Failure to do so does not excuse students from the requirements and regulations described.

Notice of Policy Changes

All policies and procedures outlined are intended to serve for the current school year; however, the College reserves the right to make modifications as deemed necessary. If and when changes are made, appropriate efforts, such as posting changes on the College’s website and/or other forms of communication, will be made to notify the College community.

Registration Materials/Class Schedules and Newsletters

The College makes every effort to provide information to students that may assist them in achieving their academic goals. Prior to each semester, a registration packet and schedule of classes are printed and also posted online. Copies of the printed material are available on campus and mailed to new and graduating students. This publication often contains new information and should be reviewed by students every semester.

The College also communicates and distributes information regularly through student e-newsletters and the Active Campus Portal. In addition, the College publishes a quarterly student bulletin offering updates on student services and events.
Walsh College Student E-Mail Account

All students are assigned a Walsh College e-mail address and are required to access their Walsh e-mail account regularly. This is a Thawte™ digitally secured site which protects the confidentiality of its usage. All official administrative e-mail communication (account balances, graduation audit notification, Commencement information, e-newsletter, etc.) will only be sent to the student’s Walsh College e-mail address.

Official student administrative e-mail requests (e.g. advising questions, adding/dropping classes, enrollment verification, etc.) must be sent from the student’s Walsh e-mail address. Students who regularly use another e-mail account are able to forward their Walsh e-mail to that account.

Student Classifications

An individual may attend classes at Walsh College only by making formal application and by being admitted to the College under one of the student classifications listed below. All students, regardless of their classification status, are subject to the policies and regulations of Walsh College that are outlined in this Catalog, published in subsequent bulletins, or posted at the College.

Undergraduate

A student attending classes as an undergraduate degree candidate must meet the admissions requirements set forth in the section entitled Undergraduate Admission. The student must successfully complete all the prescribed coursework to meet the admissions requirements for an undergraduate degree. A student entering Walsh College as an undergraduate degree candidate will be provided an academic program plan prior to registering for classes. Only a student officially accepted by the College may enroll in classes. An undergraduate student is classified based upon the number of semester credit hours earned. A junior is defined as a student who has completed between 60 and 95 semester credit hours. A senior is defined as a student who has completed 96 or more semester credit hours.

Graduate

A student attending classes as a graduate degree candidate must meet the admissions requirements set forth in the section entitled Graduate Admission. Graduate coursework successfully completed by a student while attending classes under this status is applicable toward the graduation requirements necessary for a graduate degree. Graduate degree candidates will be provided an academic program plan prior to registering for classes. Only a student officially accepted by the College may enroll in classes.

Doctorate

A student attending classes as a doctoral degree candidate must meet the admissions requirements set forth in the section entitled Doctor of Management Admission Requirements. Only a student officially accepted by the College as a doctoral degree candidate may enroll in doctoral-level classes.

Non-Degree

An individual may attend Walsh College as a Non-Degree Student by meeting the minimum admissions requirements for the academic level of the courses he/she wishes to take. For example, an individual who wishes to take undergraduate courses on a non-degree basis must meet the minimum admissions requirements for an undergraduate student. Only a student officially accepted by the College may enroll in classes. A student attending under this status will be required to meet all course prerequisites and will receive college credit for courses successfully completed. All courses taken and grades received will appear on a non-degree transcript. If credit earned as a Non-Degree Student is later applied toward a Walsh College degree or certificate.

Academic Curriculum

The academic curriculum in the Catalog as of September 1, 2011, is for students enrolling at Walsh College for fall 2011 through the summer 2012 semesters. Students who were enrolled prior to the fall 2011 semester remain under the provisions pertaining to academic programs set forth in the Catalog in effect when they first enrolled. The following exceptions apply:

- Undergraduate and graduate students who have not attended or enrolled in any coursework at Walsh College for 12 months prior to fall 2011 and are readmitted from the fall 2011 semester through summer 2012 will return under this Catalog.

- Students have the option to change to a new academic program, major, or degree as outlined in the Catalog in effect at the time they formally select the new program, major, or degree. An official program change request must be made with written approval from an academic advisor. All current admissions requirements and policies will apply.

- In all circumstances, it is the student’s responsibility to follow the academic program requirements outlined at the time of original admittance to the College or to officially change to the most current academic program.

- Current students who change their academic degree programs while attending Walsh College for the 2011-2012 academic year will follow the curricula and any related graduation, grading, or academic policies as detailed in this Catalog. A change in academic degree program may result in additional coursework.

- If a course is deleted from a curriculum before a student has completed the course, the student will replace the course with an approved course substitution.

- The course prerequisites noted in the Registration Materials/Schedule of Classes for each semester supersede the 2011-2012 Catalog.
program, the credits attempted and grades earned will be considered Walsh College credit and will be computed in the student’s cumulative grade point average as part of the academic transcript. Time limitations for transferability as determined by each academic area may apply. For specific information, refer to the Undergraduate, Graduate, and Certificate Program sections in this Catalog.

Certificate Student
An individual attending classes as a Certificate Student must meet the admissions requirements for each certificate as set forth in the section entitled Certificate Programs. Coursework successfully completed by a student while attending classes under this status will earn college credit and will be applicable toward the requirements necessary to earn a certificate. A student entering Walsh College as a certificate-seeking candidate will be issued a certificate program plan prior to registering for classes. Only a student officially accepted by the College may enroll in classes. Certificate-seeking students will be required to meet all course prerequisites. Courses taken as a certificate student will be reflected on a non-degree transcript.

Guest at Walsh College
An individual who is actively pursuing a degree at another accredited institution may enroll in selected courses at Walsh College under the status of Guest Student. Accredited institutions are those approved by the Higher Learning Commission of the North Central Association of Colleges and Schools or from one of the following regional associations of colleges and schools: Middle States, New England, Northwest, Southern, or Western.

A Guest Student at Walsh College must submit the Michigan Uniform Guest Application each semester. The Michigan Uniform Guest Application is not transferable to another semester or for another course. It is the responsibility of the Guest Student to determine whether the home institution will accept the course and credits earned at Walsh College. Walsh College reserves the right to deny guest status and/or to limit the number of courses taken as a Guest Student. Only a student officially accepted by the College may enroll in classes. Guest Students will be required to meet all Walsh College course prerequisites. Courses taken as a Guest Student are reflected on a non-degree transcript. If credit earned as a Guest Student at Walsh College is later applied toward a Walsh College degree or certificate program, the credits and grades earned will be considered as Walsh College credit and computed in the student’s cumulative grade point average as part of the academic transcript. Time limitations for transferability as determined by each academic area may apply.

Guest at Another Institution
A Walsh College student may request to enroll in coursework at another accredited college or university under the status of Guest Student. The student must receive written approval from the Admissions and Academic Advising office for Guest Student status before enrolling in a course. Permission may be granted when a course is not available at Walsh College in a critical time sequence for the student to graduate. If approval is granted, the Michigan Uniform Guest Application will be signed by the director of Admissions and Academic Advising and affixed with the College seal. It is the student’s responsibility to verify that the institution is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools or from one of the following regional associations of colleges and schools: Middle States, New England, Northwest, Southern, or Western.

The following criteria must be met:
- The student must complete the coursework in the semester specified on the approved guest application.
- Undergraduate students must earn a grade of “C” (2.000) or better to have the credits applied toward a Walsh College undergraduate degree program. Credits earned as a Guest Student are considered transfer credit and will not be computed in the student’s cumulative grade point average.
- Graduate students must earn a grade of “B” (3.000) or better to have the credits applied toward a Walsh College graduate degree program. Credits earned as a Guest Student are considered transfer credit and will not be computed in the student’s cumulative grade point average.

It is the student’s responsibility to have an official transcript forwarded to Walsh College upon course completion at the guest college or university.

Audit
An individual who does not qualify for admission to either the undergraduate or graduate degree programs at Walsh College or who wishes to take courses on a no-grade, non-credit basis can enroll under the status of Audit Student. Enrollment in courses as an audit student is subject to class availability.

Only a student officially accepted by the College may enroll in classes. Courses taken as an Audit Student are on a no-grade, non-credit basis, and college credit will not be granted. An Audit Student pays the same tuition and fees as one who takes the course for credit. Courses taken as an audit student will be reflected on a non-degree transcript.

International
After being admitted to Walsh College, a student who attends school on an F-1 visa and requires an I-20 form should contact a designated school official (DSO)/international student advisor in the Admissions and Academic Advising office for specific requirements. The United States Citizenship and Immigration Service (USCIS) requires a student on a non-immigrant student visa to pursue full-time enrollment in a specified undergraduate or graduate degree program. International students should refer to the International Student section of this Catalog for additional requirements.
## General Information

### Veteran

Walsh College has been approved by the Michigan Department of Energy, Labor and Economic Growth to offer training and education for veterans and other eligible persons under the Department of Veterans Affairs (VA) educational programs. In order to receive VA benefits, a student must be admitted to Walsh College as an undergraduate or graduate degree-seeking student.

Vocational Rehabilitation (Chapter 31) students should contact the Admissions and Academic Advising office for details regarding Vocational Rehabilitation benefits. All other chapters under the GI Bill should contact a Veterans Certifying Official in the Records and Registration office to obtain information relating to attendance and eligibility. Students can also access information on veteran issues at our Veterans Services website, [www.walshcollege.edu/veterans](http://www.walshcollege.edu/veterans), or directly at VA’s website, [www.va.gov](http://www.va.gov).

**GI Bill Chapters MGIB-AD (30), VEAP (32), Post 9/11 (33), Survivors and Dependents’ Educational Assistance Program (35), MGIB-SR (1606), and REAP (1607):**

Once admitted as a student, GI Bill recipients must request and read the contents of the Walsh College Educational Benefit Certification packet and submit the certification request form. This form must be submitted each academic year before the student’s enrollment can be certified. A student attending another institution for college credit that will be applied toward a Walsh College degree program, as approved through concurrent enrollment or guest student policies, must notify a Veterans Certifying Official in the Records and Registration office regarding the number of classes and credit hours taken outside Walsh College. Certification of enrollment at the other institution will apply only toward courses within the student’s declared academic program at Walsh College.

It is the responsibility of each student receiving VA educational benefits to notify the Records and Registration office of any changes in enrollment, program status, address, or benefits. A student receiving these benefits is expected to maintain the same standards of academic progress as all other students. The College is required to notify the VA when a student graduates or is placed on academic probation. The College is also required to report if a student drops or withdraws from a class or fails a course due to non-attendance or a stop in attendance.

Students who are deployed and reapply for admission may petition to be readmitted under the same academic program and graduation criteria in effect at the time of deployment. Students in this situation should contact a Veterans Certifying Official or an academic advisor and provide the deployment paperwork so that their academic file can be updated. Upon return from duty, it is highly recommended that the veteran review the current and former programs with an advisor to see which program best benefits the student. If the veteran opts to move to the newest program, all policies of the newest Catalog will apply and the student may not switch back.

### Post 9/11 GI Bill (Chapter 33) Additional Information:

At the point of certification for Post 9/11 GI Bill recipients, the College must report additional information to the VA. This includes the number of distance learning credit hours in which the student is enrolled, as defined by the VA. If the student is enrolled in only distance learning coursework, they are ineligible or only partially eligible for certain benefits of the Post 9/11 GI Bill. Refer to the GI Bill Education Benefits packet found on our Veteran Services website for more information. For the purpose of reporting credit hours to the VA, the College defines distance learning courses as online courses or directed/independent study courses. All other course classifications are considered resident training.

Additionally, the VA further defines the definition of distance learning between undergraduate and graduate level courses. To verify if a course section will be certified as distance learning or resident training, refer to the College’s Veteran Services website, [www.walshcollege.edu/veterans](http://www.walshcollege.edu/veterans), or contact a Veterans Certifying Official in the Records and Registration office.

## Student Enrollment Classification

International students should contact the international student advisor/DSO in the Admissions and Academic Advising office for visa status compliance. Walsh College uses the following criteria for enrollment certification, financial aid, scholarships, and veterans’ payment eligibility:

### Undergraduate Students

<table>
<thead>
<tr>
<th>Semester Credit Hours</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full Time</strong></td>
<td>12 or more</td>
</tr>
<tr>
<td><strong>Three-Quarter Time</strong></td>
<td>9-11</td>
</tr>
<tr>
<td><strong>Half Time</strong></td>
<td>6-8</td>
</tr>
<tr>
<td><strong>Less than Half Time</strong></td>
<td>1-5</td>
</tr>
</tbody>
</table>

### Graduate Students

<table>
<thead>
<tr>
<th>Semester Credit Hours</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full Time</strong></td>
<td>9 or more</td>
</tr>
<tr>
<td><strong>Three-Quarter Time</strong></td>
<td>6-8</td>
</tr>
<tr>
<td><strong>Half Time</strong></td>
<td>3-5</td>
</tr>
<tr>
<td><strong>Less than Half Time</strong></td>
<td>1-2</td>
</tr>
</tbody>
</table>

### Doctoral Students

<table>
<thead>
<tr>
<th>Semester Credit Hours</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full Time</strong></td>
<td>6</td>
</tr>
</tbody>
</table>

*Note: During the dissertation research phase, 1-3 semester credit hours will be considered full-time.*

### Non-Degree, Certificate, and Guest Students

Enrollment verification will be determined based on course level enrollment (undergraduate or graduate) and classification based on number of semester credit hours taken.
**General Information**

**Academic Course Load**

Walsh College expects its students to be able to balance their educational, professional, and personal schedules and does not restrict the number of credit hours that a student may register for in a given semester. Students with questions on the appropriate number of credits to take in a given semester should discuss their proposed schedule with an academic advisor.

**Locations**

Walsh College offers classes at the following locations (see maps on pages 123 - 125 for Troy, Novi and Clinton Township campuses):

- Troy
- Novi
- Clinton Township
  (University Center at Macomb Community College)
- Online
- Port Huron (University Center at St. Clair County Community College)
- Harper Woods (University Square at Wayne County Community College District)

For detailed maps visit [www.walshcollege.edu/locations](http://www.walshcollege.edu/locations).

**Walsh College Online**

Walsh College is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools ([www.ncalhc.org](http://www.ncalhc.org); phone: 312-263-0456) to offer degrees and courses online. Degree programs offered completely online include:

- Master of Business Administration
- Master of Management
- Master of Science in Finance
- Master of Science in Information Assurance
- Dual Master of Business Administration and Master of Science in Finance
- Bachelor of Business Administration, with majors in:
  - Finance
  - General Business
  - Management
  - Marketing

Additionally, many other degree and certificate programs offer a portion of their courses online.

**The Online Course Environment**

Students taking a Walsh online course can be confident that they are receiving the same quality and content that they would receive in the classroom. Basic course components include an online syllabus; weekly objectives, readings and lectures; weekly discussion board participation; activities and assignments; and online exams, quizzes, and practice tests.

To ensure success in an online course, students taking their first online or blended course must take a required online or onsite orientation that simulates an online course. Online courses incorporate various media. In order to access online learning assignments, students must have access to a computer that meets all hardware and software requirements. These requirements are available at [https://online.walshcollege.edu/educator/common/PublicDocuments/faq.htm](https://online.walshcollege.edu/educator/common/PublicDocuments/faq.htm) and will also be distributed during the onsite orientation for online courses.

The online course environment is small, averaging 25 students per class, and the instructor is available online through instant messaging or private chat. Students and instructors also communicate online via a discussion board and e-mail. Students can expect an instructor response to questions within 24 to 48 hours. Walsh online courses include a Help feature that instantly pages the Online Learning technology staff, which typically resolves requests within 24 hours.

The College uses the following definitions to explain how it uses technology to support the learning experience:

- **Online (V section) course:** in an online course, the student and instructor are separated by distance and connected via the College’s chosen Course Management System (CMS) for delivery of the course content and course interaction. Walsh online courses are largely asynchronous, meaning student and teacher do not need to be online at the same time, and work can be completed at different times, barring any specific synchronous activities that will be explained in the course syllabus. Students located in any geographic location may complete their studies via V courses and will not be required to come to campus for any of the course components. However, a student may be required to take a proctored exam in another location.

- **Blended (VB section) course:** in a blended course, the course is held in the traditional classroom as well as online. Some weeks will be online and others on-campus, and students will be notified of meeting times in their syllabus. Occasionally, a blended course still meets weekly but the on-campus time is lessened, and the remainder of the class time is spent online. Some of the course content, including exams/quizzes, and/or interaction, is delivered via the College’s chosen Course Management System (CMS). Students must come to one of the College campus locations to complete a VB course. However, these class meetings may be fewer than those for a ground (face-to-face) course.

- **Web-assisted (W section) course:** a Web-assisted course utilizes the College’s chosen Course Management System (CMS) to enhance delivery of the course content. The course is scheduled in the traditional classroom at any of the College’s campus locations. The schedule for ground (face-to-face) courses applies to Web-assisted courses, that is, classes meet face-to-face for each class meeting with supplemental material provided online.