

General Information

Walsh College Degree Programs

Bachelor of Accountancy (BAC)

Bachelor of Business Administration (BBA)

with majors in:

- Finance
- General Business
- Management
- Marketing

Bachelor of Science in Information Technology (BSIT)

Master of Arts in Business (MAB)*

Master of Business Administration (MBA)

Master of Science in Accountancy (MAC)

Master of Science in Finance (MSF)

Master of Science in Information Technology (MSIT)

Master of Science in Information Technology Leadership (MSITL)

Master of Science in Management (MSM)

Master of Science in Marketing (MSMKT)

Master of Science in Taxation (MST)

Dual Degrees

Master of Business Administration and Master of Science in Finance (MBA/MSF)

Master of Business Administration and Master of Science in Information Technology Leadership (MBA/MSITL)

Master of Business Administration and Master of Science in Management (MBA/MSM)

Master of Business Administration and Master of Science in Marketing (MBA/MSMKT)

**ACBSP requires new programs to be in place for two years and have graduates from the program before it will be reviewed for accreditation. As a new program, it will be reviewed in 2019 for specialized accreditation by the ACBSP.*

Mission

Walsh College provides relevant business education that integrates theory and application to prepare graduates for successful careers through:

- faculty who bring meaningful scholarship, academic credentials and professional work experience to the learning process;
- close ties with the business community;
- and a supportive environment that inspires student achievement.

Values

Integrity

Integrity and ethical business practices guide our choices and behavior, regardless of the circumstances.

Excellence

We are committed to excellence and continuous improvement in scholarship, teaching, student service, and administrative support.

Respect

We embrace our diverse society.

Opportunity

We give our students an opportunity to succeed.

Value

We sustain an agile and efficient structure resulting in quality programs and services.

Collaboration

We create and sustain partnerships and believe that collaboration can fuel innovation.

Philanthropy

We encourage support of our communities and the College.

Accreditation and Approvals

Accreditation Statement:

Walsh College is accredited by the Higher Learning Commission (HLC) www.hlcommission.org; phone: 312-263-0456 and has received specialized accreditation for its business programs by the Accreditation Council for Business Schools and Programs (ACBSP) www.acbsp.org; phone: 913-339-9356. Visit the accreditation web page to review programs accredited by ACBSP at www.walshcollege.edu/accreditation.

Walsh College is approved by:

- The State of Michigan Department of Licensing and Regulatory Affairs to grant bachelor's, master's, and doctoral degrees and certificate programs.
- The State of Michigan Department of Talent and Economic Development to train veterans and eligible persons under benefits of Title 38 of the United States Code.
- The Michigan State Board of Accountancy to offer programs satisfying requirements necessary to take the Uniform Certified Public Accountant Examination.
- The State of Michigan Bureau of Professional Licensing, to grant Continuing Professional Education (CPE) credit to Certified Public Accountants and other professionals to continue licensure.
- The Student and Exchange Visitor Program (SEVP) to admit international students.
- The State of Michigan Department of Talent and Economic Development as an educational provider for the Michigan Works! Program.

Walsh College is recognized by:

- The National Security Agency as a Center of Academic Excellence in Information Assurance Education (CAE) with curriculum that maps to the Committee for National Security Standards.
- The National Security Agency and Department of Homeland Security as a Center of Academic Excellence in Cyber Defense (CAE-CD) programs.
- The International Information Systems Security Certification Consortium (ISC)²® as an education affiliate to assist information professionals and practitioners in attaining information security certification.
- The Michigan Council on Economic Education as an official Center for Economic Education.
- GI Jobs Magazine as a Military Friendly school.

Endorsements

- The Bachelor of Accountancy - Certified Management Accountant (CMA) concentration is endorsed by the Institute of Management Accountants (IMA).

Non-Discrimination Policy

The College strives to maintain an environment free of discrimination and harassment. The College prohibits discrimination or harassment based on any protected status on the basis of such legally protected characteristics as a person's race, color, religion, gender, age, height, weight, national origin, marital status, veteran status, sexual orientation, gender identity, gender expression or disability. The College complies with all applicable federal and state laws regarding nondiscrimination, including, but not limited to, Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by the Violence Against Women Reauthorization Act of 2013, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination and Employment Act of 1967, Michigan's Elliott-Larsen Civil Rights Act and Michigan's Persons With Disabilities Civil Rights Act.

The following person is designated to handle inquiries and reports regarding nondiscrimination and Title IX compliance:

Beth Barnes
Vice President, Chief Human Resources & Administrative Officer
Walsh College
3838 Livernois Road
Troy, MI 48007-7006
bbarnes@walshcollege.edu or (248)823-1239

Walsh College History

1922

- Mervyn Walsh leaves his job as Thomas Edison's accountant to buy a franchise to teach the Pace Method of Accounting. He opens the Walsh Institute in Detroit's Capitol Theater on September 18.
- Twenty-three students enroll. Tuition is \$60 a semester.

1928

- Enrollment reaches 286 students.
- Seven graduates organize the Walsh Institute Alumni Association.

1930

- Alumna Grace Dimmer becomes Michigan's first woman to earn the CPA designation.

1947

- Walsh Institute marks its 25th anniversary.
- Enrollment reaches 1,508, in part due to the GI Bill.

1965

- William C. Stewart becomes the Institute's president on the retirement of Mervyn Walsh.
- Walsh trustees determine that the Walsh Institute will change its educational charter by having its own building, offering an accounting curriculum approved by the State Board of Accountancy, and receiving State Board of Education approval.

General Information

1968

- Walsh Institute is renamed Walsh College of Accountancy and Business Administration, an upper-division college offering coursework for juniors and seniors who have finished two years at community colleges and four-year institutions.
- The College purchases 20 acres of farmland from Morris Wattles for a new campus in Troy.

1969

- Ground is broken for a new 10,000-square-foot campus in Troy.

1970

- The College names Jeffery W. Barry as its third president.
- The Troy campus opens.
- The State of Michigan authorizes Walsh College to grant degrees.

1973

- The College adds a Bachelor of Business Administration degree.

1974

- Walsh offers its first graduate degree: a Master of Science in Taxation.
- A 7,400-square-foot addition to the Troy campus triples the size of the library and adds two lecture halls, a bookstore, and a student lounge.

1975

- The North Central Association of Colleges and Schools (NCA) accredits Walsh College.

1978

- The College opens a Port Huron campus and expands the Troy campus.

1980

- The Master of Science in Professional Accountancy (now the Master of Science in Accountancy) is offered.

1982

- The College adds the Computer-based Information Systems major to the BBA program.
- Walsh marks its 60th anniversary.

1984

- Mervyn B. Walsh, the Walsh Institute founder, dies at the age of 93.

1986

- The College offers extension courses at Macomb Community College, Royal Oak Shrine High School, and Detroit's Renaissance Center.
- Walsh offers a Master of Science in Finance degree.

1988

- Marketing is offered as a new major in the BBA program.

1989

- A Master of Science degree in Management is offered for the first time.
- A capital campaign is launched to increase the scholarship program and the size of the facility.

1990

- A \$4.2 million addition to the Troy campus is completed. It includes a cafeteria, a computer lab, and faculty and administrative space, among others.

1991

- The College names David A. Spencer the fourth president upon the retirement of Jeffery Barry.
- Walsh begins offering courses at the Macomb Community College University Center in Clinton Township.

1992

- Four Walsh College women are among the top 100 scorers on the CPA exam in the United States.
- Eija Roulson, MSPA '93, earns the highest score on the Michigan CPA exam and the second highest score in the United States.

1993

- After surveying students, faculty, community leaders, and business owners, Walsh administrators decide to build a new campus in Novi.

1996

- In response to changing workplace needs, Walsh offers a Master of Science in Information Management and Communication degree.

1997

- Walsh College observes its 75th anniversary with business discussions and speakers, a book entitled "The History of Walsh College," a dinner, and a homecoming at the Troy campus coinciding with the day of the first Walsh Institute lecture.

1998

- The College opens the campus in Novi, launches an MBA degree, and offers its first online courses.

1999

- Keith A. Pretty becomes the College's fifth president.

2000

- The College launches a long-range strategic action plan to see it through the next century.
- A Master of Arts in Economics and a Master of Science in Business Information Technology are offered.

2001

- The Higher Learning Commission of the North Central Association reaffirms the College's accreditation and allows the College to offer fully online degree programs.

General Information

2002

- The College revises the Accounting program to fulfill the 150 hours of instruction required by the State Board of Certified Public Accountants and allows accounting students to receive both bachelor's and master's degrees.
- The Michigan Association of CPAs names Accounting Department Chair Richard D. Berschback "Educator of the Year."

2003

- The National Security Agency and Department of Homeland Security designate Walsh as a Center of Academic Excellence for Information Assurance Education for mapping curriculum to government standards.
- The Bachelor of Science in Business Information Technology and the Master of Science in Managing Manufacturing Operations degrees are offered.

2004

- The Walsh College Foundation is officially formed for the acceptance of charitable gifts.

2005

- The Master of Science in Information Assurance degree is offered entirely online.

2006

- Stephanie W. Bergeron, vice chair of the Board of Trustees, is named interim president of Walsh College.
- A Doctor of Management in Executive Leadership, the first doctoral degree, is offered.
- Ground is broken for a 36,000-square-foot, two-story addition named for Walsh President Emeritus Jeffery Barry, who died July 8.

2007

- Stephanie W. Bergeron is named the sixth president of Walsh College.

2008

- A team of Walsh College graduate students win the Association for Corporate Growth (ACG) Detroit Cup MBA Business Case Competition.
- The Jeffery W. Barry Center addition opens for classes at the Troy campus and is later certified Leadership in Energy and Environmental Design (LEED)[®] Gold by the U.S. Green Building Council.

2009

- The College offers a dual MBA/MSF degree.
- More than 3,000 people attend 102 skill-building workshops in a free "Take Charge" program developed for displaced workers.
- The College offers courses at St. Clair County Community College and Wayne County Community College District.

2010

- The Association of Business Schools and Programs (ACBSP) accredits the College's degree programs.
- Walsh College adds its LaunchPad program with the help of a grant from the Blackstone Charitable Foundation. LaunchPad is designed to help entrepreneurs with their business ideas.

2011

- The Higher Learning Commission of the North Central Association of Colleges and Schools reaffirms the College's accreditation.

2012

- Walsh observes its 90th anniversary with homecoming celebrations at the Troy and Novi campuses.
- The College grants its first doctoral degree.

2013

- An award-winning, 1,400-square-foot Finance Lab opens for students, with 12 Bloomberg terminals, large flat-screen televisions tuned to market and financial reports, and breakout rooms where students can examine current market conditions, trends, and discuss future projections.
- The College holds its 100th Commencement Ceremony in January.

2014

- The Board of Trustees approves a 55,000-square-foot renovation of the Troy campus to enhance student learning experiences, including an expanded business-communication focused success center, student lounge, and "one-stop" student services center.
- Walsh College launches a Master of Science in Marketing, the only one of its kind in Michigan. The College also begins to offer dual MBA degrees in Management, Marketing, and Information Technology Leadership.
- Walsh students capture ACG Cup for the fourth time (2008, 2011, 2013).

2015

- For the second consecutive year, Walsh College is one of 75 select national institutions ranked as a "Best for Vets Business College" that provide high-level assistance for service members, veterans and their families by The Military Times.

2016

- A grand opening is held for the Troy campus addition and renovation.
- A Decision Sciences Department is formed.
- A Cyber Lab opens for students.
- Walsh College offers a new Cybersecurity concentration in its highly regarded Master of Science in Information Technology degree program to meet the increased demand for advanced education.

General Information

- The Walsh College Master of Science in Taxation program is ranked fifth in the nation and the Walsh College Master of Science in Accountancy program is tied for sixth in the nation by the TaxTalent.com on the Top in Tax Educational Survey of employers.
- The Walsh College undergraduate degree program in accounting with a CMA concentration earns endorsement by the Institute of Management Accountants (IMA).
- Walsh College receives ACBSP accreditation for its Master of Science in Marketing and Master of Science in Management degrees.

2017

- Walsh President and CEO Stephanie W. Bergeron retires and receives the title of President Emerita.
- Marsha Kelliher becomes Walsh College's seventh president and CEO.
- Walsh offers a Master of Arts in Business program.
- The Troy campus addition receives LEED Silver Certification.

2018

- The Inauguration of President Kelliher is celebrated at the Detroit Opera House.

Committed to Technology

Walsh College continues to invest in the technological future, both inside and outside of the traditional classroom. All rooms at the Troy and Novi campuses are equipped with LCD projectors that are used during presentations by instructors, facilitators, and students. Troy campus classrooms are also equipped with SMART Podiums™, touch-screen interactive monitors that allow instructors to interact with digital content and write over it on the SMART monitors.

The Troy campus is also furnished with a Finance Lab. The Finance Lab gives students a taste of Wall Street with 12 Bloomberg terminals, FACTSET research capabilities, along with several large LCD televisions tuned to market and financial reports, and breakout rooms. Financial information continuously updates on an LED ticker, giving students a real-time glimpse into market movement and news.

A dedicated Cyber Lab is also located on the Troy campus. The Cyber Lab provides a hands-on learning environment with access to Cisco networking gear, Dell servers and EMC storage. Students can expect to receive critical cybersecurity skills across traditional, cyber physical, and/or automotive environments. In addition, students will apply critical, strategic, ethical, and innovative thinking to achieve business-like results. A Virtual Lab also provides students with practical experience setting up and supporting a business-like domain complete with servers and PCs.

Walsh is designated as a Center of Academic Excellence in Cyber Defense (CAE/CD), which identifies Walsh as one of a small set of academic institutions in the country to achieve this

status. Walsh also aligns its programs with the Department of Defense 8570 and the Department of Homeland Security NICE Framework. This ensures that our students will be prepared to meet the standards of employment at the federal level.

Electronic library research tools maintained on the Walsh College website include a multitude of database sources, CD-ROMs, and online magazine and journal subscriptions. These tools allow students to access information online from anywhere, at any time.

Secured information is stored behind password-protected systems; most applications utilize only one username and password and automatically pass through from one system to another without further intervention. The Troy and Novi campuses have free guest wireless Internet access. The wireless network utilizes updated modern wireless technology standards which provides for a seamless end-user experience.

All classroom and lab computers require users to log in with their unique Academic/Portal username and password. Public guests can generate a temporary ID by using a driver's license in order to gain access to the library computer resources at the College.

Institutional Learning Outcomes of Walsh College Graduates

Walsh College works to ensure that its graduates are able to add value to the business community and to become successful professionals. One way to deliver that value is to embed into the coursework of every degree the knowledge, skills, abilities, and behaviors the College has identified as Institutional Learning Outcomes. These outcomes are evidenced by the following:

Undergraduate Student Learning Outcomes

Upon graduation from Walsh College, students will be able to:

Communicate - Oral

Demonstrate the development of skills enabling graduates to communicate effectively in a business environment by:

- Identifying information appropriate to the purpose and audience.
- Choosing delivery techniques appropriate to the purpose and audience.
- Demonstrating effective delivery techniques in a variety of settings.
- Providing proper citations for source materials.
- Constructing effective visual aids.

Communicate - Written

Demonstrate the development of skills enabling graduates to communicate effectively in a business environment by:

- Organizing ideas logically.
- Selecting tone, word choice, and style of communication appropriate for the intended audience.

- Structuring sentences and paragraphs using correct language, grammar, spelling, and punctuation.
- Providing proper references for source materials.
- Producing clear and concise documents.

Problem-Solve

Demonstrate the development of skills enabling graduates to solve business-related problems by:

- Identifying a problem in an organizational context.
- Defining the problem.
- Summarizing potential solutions.
- Recommending a solution.
- Proposing methods to evaluate the effectiveness of the recommended solution.

Graduate Student Learning Outcomes

Upon graduation from Walsh College, students will be able to:

Communicate - Oral

Demonstrate the development of skills enabling graduates to communicate effectively in a business environment by:

- Researching content appropriate to the purpose and audience.
- Incorporating a variety of delivery techniques.
- Adapting the tone and style to communicate to a variety of organizational levels.
- Delivering content in a professional manner.
- Providing proper attribution for source materials.

Communicate - Written

Demonstrate the development of skills enabling graduates to communicate effectively in a business environment by:

- Framing the topic effectively.
- Utilizing credible and appropriate sources.
- Providing proper attribution for source materials.
- Synthesizing content into a coherent narrative.
- Demonstrating competent writing mechanics.

Problem-Solve

Demonstrate the development of skills enabling graduates to solve business-related problems by:

- Recognizing a problem in a complex organizational context.
- Deconstructing the symptoms and underlying causal conditions.
- Designing effective solutions to address the root cause.
- Recommending a solution.
- Evaluating the relative effectiveness and implications of the recommended solution.

Master a Business Discipline

Development of skills enabling graduates to master key concepts and models within their selected business discipline.

- Achieve student learning outcomes as noted in each academic program. For information on the programmatic student learning outcomes, please visit our website at www.walshcollege.edu/corecompetencies.

Walsh College has instituted a comprehensive outcomes assessment program designed to measure and improve student learning in these areas. Each undergraduate and graduate program has clearly articulated student learning outcomes for the knowledge, skills, abilities, and behaviors a student possesses upon completing a program.

Students may be required to participate in outcomes assessment by completing a survey, sitting for an examination, compiling a portfolio of academic work, or providing other academic indicators. Students may also be required to take one or more examinations designed to measure the level of achievement in each Institutional Learning Outcomes as a prerequisite to graduation. Unless otherwise specifically stated in an individual program, no minimum score or level of achievement is required for graduation. Students are expected to participate in these evaluative measures when asked by the College.

In addition, alumni and various stakeholders are also invited to participate in outcomes assessment to provide additional information on the quality of the programs and courses offered at Walsh College.

The information obtained through the outcomes assessment process is one of the methods Walsh College uses to improve not only student learning but also teaching and ensure an environment of continuous quality improvement in all programs at the course, program, and institutional level. Assessment results are confidential and are presented in the aggregate.

College Website

Walsh College maintains a website at www.walshcollege.edu. For questions related to the website, contact the Walsh College Marketing Department.

College Colors

Walsh College's school colors are royal blue and white.

College Publications

Walsh College Catalog

The Catalog, located on the College website, is an official publication of Walsh College. It outlines the general operations, curricula, graduation requirements, and academic/student services policies currently in effect at Walsh College. The Catalog is not a contract between the individual student and Walsh College or its Board of Trustees. The College reserves the right to make changes to any policies, procedures, or programs at any time.

General Information

The College may periodically print and distribute copies of the Catalog; however, the online Catalog supersedes any printed versions and is the Catalog source for students. The College will normally communicate any academic program changes at least one academic term prior to the effective date of changes. In addition to updating the online Catalog, the College may also communicate changes through the Schedule of Classes, posters and/or by regular or electronic mail. The College expects students to read the Catalog. Failure to do so does not excuse students from the requirements and regulations described.

Students are fully expected to comply with all policies in the Catalog whether they have read them or not.

Notice of Policy Changes

This Catalog represents the most up-to-date information with regard to the programs and policies described. It will be considered to be in effect until the publication of the next academic catalog. However, Walsh College reserves the unlimited right to institute changes in the College's programs and policies. Since information is updated constantly, students are advised to seek further clarification from appropriate administrative offices. Walsh College reserves the right to change rules, policies, programs, fees, and curricula without advance notice. In the event of any inconsistent or incompatible terms or provisions, such inconsistency shall be resolved by giving precedence in the following descending order of importance: (a) any executed agreement between the parties, (b) the specific program or policy then existing, and then (c) this Catalog.

Registration Materials/Class Schedules and Newsletters

The College makes every effort to provide information to students that may assist them in achieving their academic goals. Prior to each semester, a schedule of classes is posted online for all students. View the schedule of classes online by logging into WebAdvisor: myportal.walshcollege.edu. This publication often contains new information and should be reviewed by students every semester.

The College also communicates and distributes information regularly through student e-newsletters and the Active Campus Portal.

Walsh College Student Email Account

All students are assigned a Walsh College email address and are required to access their Walsh College email account regularly. This is a digitally secure and encrypted website which protects the confidentiality of its usage. All official administrative email communication (account balances, graduation audit notification, Commencement information, e-newsletter, etc.) will only be sent to the student's Walsh College email address. Similarly, Walsh College email is required for communication between a student and faculty member regarding grades, quizzes/exams, performance in the course, etc.

Emails pertaining to potential violations of College policies will be sent to a student's Walsh College email address and students are required to use their College email for all related communications, unless otherwise directed by College officials.

Official student administrative email requests (e.g. advising questions, adding/dropping classes, enrollment verification, etc.) must be sent from the student's Walsh College email address. Students who regularly use another email account are able to forward their Walsh College email to that account.

Academic Curriculum

The academic curriculum in the Catalog as of September 1, 2018, is for students enrolling at Walsh College for fall 2018 through the summer 2019 semesters. Students who were enrolled prior to the fall 2018 semester remain under the provisions pertaining to academic programs set forth in the Catalog in effect when they first enrolled. The following exceptions apply:

- Undergraduate and graduate students who have not attended or enrolled in any coursework at Walsh College for 12 months prior to fall 2018 and are readmitted from the fall 2018 semester through summer 2019 will return under this Catalog.
- Students have the option to change to a new academic program, major, or degree as outlined in the Catalog in effect at the time they formally select the new program, major, or degree. An official program change request must be made with the Admissions and Academic Advising office. All current admissions requirements and policies will apply.
- In all circumstances, it is the student's responsibility to follow the academic program requirements outlined at the time of original admittance to the College or to officially change to the most current academic program.
- Current students who change their academic degree programs while attending Walsh College for the 2018-2019 academic year will follow the curricula and any related graduation, grading, or academic policies as detailed in this Catalog. A change in academic degree program may result in additional coursework.
- If a course is deleted from a curriculum before a student has completed the course, the student will replace the course with an approved course substitution.
- The course prerequisites noted in the Schedule of Classes for each semester supersede the 2018-2019 Catalog.

Student Classifications

An individual may attend classes at Walsh College only by making formal application and by being admitted to the College under one of the student classifications listed below. All students, regardless of their classification status, are subject to the policies and regulations of Walsh College that are outlined in this Catalog, published in subsequent bulletins, or posted at the College.

General Information

Undergraduate

A student attending classes as an undergraduate degree candidate must meet the admissions requirements set forth in the section entitled Admission to Walsh College Undergraduate Programs. The student must successfully complete all the prescribed coursework to meet the admissions requirements for an undergraduate degree. A student entering Walsh College as an undergraduate degree candidate will be provided an academic Program Plan prior to registering for classes. Only a student officially accepted by the College may enroll in classes. An undergraduate student is classified based upon the number of semester credit hours earned. A junior is defined as a student who has completed between 60 and 95 semester credit hours. A senior is defined as a student who has completed 96 or more semester credit hours.

Graduate

A student attending classes as a graduate degree candidate must meet the admissions requirements set forth in the section entitled Admission to Walsh College Graduate Programs. Graduate coursework successfully completed by a student while attending classes under this status is applicable toward the graduation requirements necessary for a graduate degree. Graduate degree candidates will be provided an academic Program Plan prior to registering for classes. Only a student officially accepted by the College may enroll in classes.

Non-Degree

An individual may attend Walsh College as a non-degree student by meeting the minimum admission requirements for the academic level of the courses they wish to take. For example, an individual who wishes to take undergraduate courses on a non-degree basis must meet the minimum admissions requirements for an undergraduate student. Only a student officially accepted by the College may enroll in classes. A student attending under this status will be required to meet all course prerequisites and will receive college credit for courses successfully completed.

All courses taken and grades received will appear on a non-degree transcript. If credit earned as a non-degree student is later applied toward a Walsh College degree or certificate program, the credits attempted and grades earned will be considered Walsh College credit and will be computed in the student's cumulative grade point average as part of the academic transcript. Time limitations for transferability as determined by each academic area may apply. For specific information, refer to the Undergraduate, Graduate, and Certificate Program sections in this Catalog.

Certificate Student

An individual attending classes as a certificate student must meet the admission requirements for each certificate as set forth in the section entitled Certificate Programs. Coursework successfully completed by a student while attending classes under this status will earn college credit and will be applicable toward the requirements necessary to earn a certificate. A student entering Walsh College as a certificate-seeking candidate will be issued

a certificate Program Plan prior to registering for classes. Only a student officially accepted by the College may enroll in classes. Certificate-seeking students will be required to meet all course prerequisites. Courses taken as a certificate student will be reflected on a non-degree transcript.

Guest at Walsh College

An individual who is actively pursuing a degree at another accredited institution may enroll in selected courses at Walsh College under the status of guest student. Accredited institutions are those approved by the Higher Learning Commission (HLC), Middle States Commission on Higher Education (MSCHE), New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE), Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), and Western Association of Schools and Colleges (ACCJC-WSCUC).

A guest student at Walsh College must submit the Michigan Uniform Guest Application each semester. The Michigan Uniform Guest Application is not transferable to another semester or for another course. It is the responsibility of the guest student to determine whether the home institution will accept the course and credits earned at Walsh College. Walsh College reserves the right to deny guest status and/or to limit the number of courses taken as a guest student. Only a student officially accepted by the College may enroll in classes. Guest students will be required to meet all Walsh College course prerequisites. Courses taken as a guest student are reflected on a non-degree transcript. If credit earned as a guest student at Walsh College is later applied toward a Walsh College degree or certificate program, the credits and grades earned will be considered Walsh College credit and computed in the student's cumulative grade point average as part of the academic transcript. Time limitations for transferability as determined by each academic area may apply.

Guest students must comply with the requirements in the Catalog, including all College policies.

Guest at Another Institution

A Walsh College student may request to enroll in coursework at another accredited college or university under the status of guest student. The student must receive approval from the Admissions and Academic Advising office for guest student status before enrolling in a course. Permission may be granted when a course is not available at Walsh College in a critical time sequence for the student to graduate. If approval is granted, the Michigan Uniform Guest Application will be signed by the director of Admissions and Academic Advising and affixed with the College seal. It is the student's responsibility to verify that the institution is accredited by the Higher Learning Commission (HLC), Middle States Commission on Higher Education (MSCHE), New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE), Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), and Western Association of Schools and Colleges (ACCJC-WSCUC).

General Information

The following criteria must be met:

- The student must complete the coursework in the semester specified on the approved guest application.
- Undergraduate students must earn a grade of “C” (2.000) or better to have the credits applied toward a Walsh College undergraduate degree program. Credits earned as a Guest Student are considered transfer credit and will not be computed in the student’s cumulative grade point average.
- Graduate students must earn a grade of “B” (3.000) or better to have the credits applied toward a Walsh College graduate degree program. Credits earned as a Guest Student are considered transfer credit and will not be computed in the student’s cumulative grade point average.

It is the student’s responsibility to have an official transcript forwarded to Walsh College upon course completion at the guest college or university.

Audit

An individual who does not qualify for admission to either the undergraduate or graduate degree programs at Walsh College or who wishes to take courses on a no-grade, non-credit basis can enroll under the status of audit student. Enrollment in courses as an audit student is subject to class availability.

Only a student officially accepted by the College may enroll in classes. A student attending under this status will be required to meet all course prerequisites. Courses taken as an audit student are on a no-grade, non-credit basis, and college credit will not be granted. An audit student pays the same tuition and fees as one who takes the course for credit. Courses taken as an audit student will be reflected on a non-degree transcript.

International

After being admitted to Walsh College, a student who attends school on an F-1 visa and requires an I-20 Form should contact a designated school official (DSO)/international student advisor in the Admissions and Academic Advising office for specific requirements. The United States Citizenship and Immigration Service (USCIS) requires a student on a non-immigrant student visa to pursue full-time enrollment in a specified undergraduate or graduate degree program. International students should refer to the International Student section of this Catalog for additional requirements.

Student Enrollment Classification

International students should contact the international student advisor/DSO in the Admissions and Academic Advising office for visa status compliance. Walsh College uses the following criteria for enrollment certification, financial aid, scholarships, and veterans’ payment eligibility:

Undergraduate Students

	Semester Credit Hours
Full Time	12 or more
Three-Quarter Time.....	9-11
Half Time.....	6-8
Less than Half Time	1-5

Graduate Students

	Semester Credit Hours
Full Time	9 or more
Three-Quarter Time.....	6-8
Half Time.....	3-5
Less than Half Time	1-2

Non-Degree, Certificate, and Guest Students

Enrollment verification will be determined based on course level enrollment (undergraduate or graduate) and classification based on number of semester credit hours taken.

Academic Course Load

Walsh College expects its students to be able to balance their educational, professional, and personal schedules and does not restrict the number of credit hours that a student may register for in a given semester. Students with questions on the appropriate number of credits to take in a given semester should discuss their proposed schedule with an academic advisor.

Locations

Walsh College offers classes at the following locations:

- Troy
- Novi
- Clinton Township (Macomb University Center)
- Port Huron (SC4 University Center)
- Online

The Online Course Environment

Students taking a Walsh College online course can be confident that they are receiving the same quality and content that they would receive in the classroom. Basic course components include an online syllabus; weekly objectives, readings and lectures; weekly discussion board participation; activities and assignments; and online exams, quizzes, and practice tests.

To ensure success in an online course, students taking their first online or blended course must take a required online orientation that simulates an online course. Online courses incorporate various media. In order to access online learning assignments, students must have access to a computer that meets all hardware and software requirements.

The online course environment is small, averaging 25 students per class, and the instructor is available online through instant messaging or private chat. Students and instructors also communicate online via a discussion board and email. Students can expect an instructor response to questions within 24 to 48 hours. Walsh College online courses include a Help feature that instantly pages the Online Learning technology staff, which typically resolves requests within 24 hours.

The College uses the following definitions to explain how it uses technology to support the learning experience:

Online (V section) course: in an online course, the student and instructor are separated by distance and connected via the College's chosen Course Management System (CMS) for delivery of the course content and course interaction. Walsh College online courses are largely asynchronous, meaning student and teacher do not need to be online at the same time, and work can be completed at different times, barring any specific synchronous activities that will be explained in the course syllabus. Students located in any geographic location may complete their studies online and will not be required to come to campus for any of the course components. However, a student may be required to take exams at an approved proctored location.

Blended (VB section) course: in a blended course, the course is held in the traditional classroom as well as online. Some weeks will be online and others on-campus, and students will be notified of meeting times in their syllabus. Some of the course content, including exams/quizzes, and/or interaction, is delivered via the College's chosen Course Management System (CMS). Students must come to one of the College campus locations to complete a VB course.

2+2 (VT section) course: a 2+2 course is a blended course that will meet in the classroom and online weekly. Some of the course content and/or interaction is delivered via the College's chosen Course Management System (CMS). Students must come to one of the College locations to complete a VT course.

Video Conferencing (VC) course: VC is a video conferencing course that will meet weekly and requires the simultaneous participation of all students and faculty in "real-time" instruction. It incorporates telecommunication technologies which allow two way videoconferencing between the Troy and Novi locations by two-way video and audio transmissions.